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Ch/G Staff Meeting  
13 May 1958  
ACTION REQUIRED

<u>Item No.</u>	<u>Action Required of Chief/G</u>	<u>Action Required of Divisions</u>
1		Acting Chief/D/GG, to check with St/I as to whether CK gets our requirements and to get in touch with [REDACTED], if necessary. 25X1A9a
2		Acting Chief/D/GG to supply SA/RR with necessary info.
3		Chief, D/GL, to fill request after clarification by SA/RR.
4		Items for discussion to be submitted to SA/RR within the next couple of days.
5		Analysts to be reminded re use of OCR facilities.
6		Division Chiefs to continue close control of overtime.
*7		Division Chiefs to advise analysts.

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MINUTES OF THE GEOGRAPHIC RESEARCH AREA STAFF MEETING, 13 May 1958

25X1A9a

PRESENT: [REDACTED]

1. SA/RR's TDY to Europe

At Ch/G's request, SA/RR gave the group a resume of his recent trip to Europe during which Agency installations and other points of interest [REDACTED] 25X1A6a were visited. [REDACTED] touched upon the organization of the various bases, as well as programs conducted by them. [REDACTED] mentioned 25X1A9a that [REDACTED] has expanded recently, suggesting that the GRA should check as to whether Camp King is receiving adequate map and geographic intelligence requirements. Acting Chief, D/GG, will look into this.

2. Memorandum from ORR Team, [REDACTED] re Exchange of Geographic Intelligence and Information by Direct Correspondence

SA/RR asked for information in connection with a memorandum from [REDACTED] on the exchange of geographic intelligence and information 25X1A9a requested by [REDACTED] some time 25X1X7 ago. D/GG will supply SA/RR with the information needed.

3. AMS Photography on Iran

SA/RR passed on a request from DD/P (which he got through [REDACTED] 25X1A8a for information on certain AMS photography on Iran. [REDACTED] asked that the request 25X1A9a be clarified as to whether the actual photography is needed or just the indices. SA/RR will handle this directly with Chief, D/GL.

4. Forthcoming Visit [REDACTED] 25X1X7

[REDACTED] 25X1X7 will visit ORR on 28 and 29 May. A tentative agenda is being drawn up by SA/RR; topics for the discussion with [REDACTED] should be submitted to SA/RR within the next couple of days. 25X1X7

5. Use of OCR Facilities

The DD/I has asked that analysts be reminded of the importance of making use of all OCR facilities in the writing of reports.

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6. Overtime

In view of the great amount of overtime worked over this past fiscal year, Chief/G queried the divisions on methods used in approving it, suggesting that perhaps stricter control was needed. After discussion, it was decided that present methods were adequate; Division Chiefs should continue to control overtime very closely.

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\*7. Delivery Point for GRA Special Material

25X1A9a [REDACTED] office has been named as the delivery point for all GRA special material (including OCI publications, etc.) until permanent quarters are arranged. Material left there should not be allowed to accumulate, but should be picked up on a regular basis.

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